

DATE

To Whom It May Concern:

Please be advised that during the period of _____, for the account of _____, account number _____, sold _____ shares of the common stock of _____ pursuant to the _____ registration statement filed on _____.

Further a copy of the prospectus has already been furnished to each member who purchased all or a portion of the _____ shares sold for the account of _____.

Very truly yours,